

Lincolnshire County Council Residential Homes Survey

The information you provide will assist Lincolnshire County Council in its efforts to determine a local weekly rate for residential home placements as part of its ongoing process of consulting with residential care home providers.

Information you give us will remain confidential and only anonymous and aggregated data will be disclosed.

Please type in the shaded boxes

1. General Information

Name of Organisation

Form Completed By

Contact Telephone Number

Position (e.g. proprietor, manager)

Post Code

Number of Homes

How long have the you been trading years

Date Form Completed

2. Occupancy Data

2008/09

2010/11

Total Number of Beds available

Annual Occupancy Rate %

Total LA Funded Beds %

Total Privately Funded Beds %

Ave Weekly Top up Fee (if applicable) £

£

3. Financial Data

This information can be found within your Annual Statement of Accounts. If you were not trading in 2008/09 please leave the column blank and state "NOT TRADING" on the pro-forma. If you are having difficulties obtaining the details, please contact your financial advisor or alternatively contact the finance officer dealing with this survey (details below). **Please also attach copies of your Annual Statement of Accounts for both 2008/09 and 2010/11 with the completed survey**

Income & Expenditure Details

2008/09

2010/11

Income

Local Authority Funded Income

£

£

Privately Funded Income

£

£

Other Income *(please specify)*

£

£

Total Income *(a)*

£

£

Expenditure

Cost of Sales

£

£

Operating Expenses

£

£

Total Expenditure *(b)*

£

£

Total Operating Profit *(a minus b)*

£

£

Balance Sheet Details

Fixed Assets

Tangible Fixed Assets

£

£

Non Tangible Fixed Assets

£

£

Investments

£

£

Total Fixed Assets *(c)*

£

£

Financial Data <i>(continued)</i>	2008/09	2010/11
<u>Current Assets</u>		
Trade Debtors	£	£
Stock	£	£
Cash at bank and in hand	£	£
Total Current Assets <i>(d)</i>	£	£
<u>Current Liabilities</u>		
Trade Creditors	£	£
Banks Overdrafts/Loans	£	£
Total Current Liabilities <i>(e)</i>	£	£
Total Net Assets <i>(c plus d minus e)</i>	£	£

4. Other Information

Please provide any other information you believe will assist us in establishing a local weekly bed rate.

Thank you for completing this form. Information you give us will remain confidential and only anonymous and aggregated data will be disclosed. If you are having difficulties completing the survey please do not hesitate to contact the finance officer dealing with this survey

Contact Details

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Glossary

- 1. Cost of Sales** *Costs that have a direct link into creating the product you sell, within a care home setting these may include (but are not limited to):*
 - a. *Nursing, Care and Catering Staff Costs*
 - b. *Food*
 - c. *Medical Supplies*
 - d. *Domestic Supplies*

- 2. Other Operating Expenses** *Costs that are linked to the day to day administration and business expenses but not linked directly to the creation of the product. These may include (but are not limited to):*
 - a. Management Salaries
 - b. Utility Costs (gas, electricity, water, telephone)
 - c. Insurance Costs
 - d. Administrative Expenses
 - e. Depreciation
 - f. Professional Fees
 - g. Repairs and Maintenance

- 3. Tangible Fixed Assets** *Relates to an actual physical asset such as:*
 - a. Land
 - b. Buildings
 - c. Vehicles and machines.

- 4. Intangible Fixed Assets** *Are assets that do not exist physically but do have a definite measurable value such as:*
 - a. Goodwill (this represents the company's worth over and above the value of its fixed tangible assets, perhaps because of its reputation with clients or as a result of positive brand recognition)
 - b. Patents
 - c. Trademarks

- 5. Investments** *These relate to holdings the company has in other organisations or institutions and may include:*
 - a. Shares
 - b. Bonds

- 6. Debtors** *Represents monies owed to the organisation over a short term period and may include:*
 - a. Trade debtors
 - b. Pre-payments
 - c. Other Debtors

- 7. Creditors** *In relation to current liabilities, these are debts owed by the company that are expected to be paid within a one year period and include:*
 - a. Trade Creditors
 - b. Overdrafts
 - c. Loan repayments
 - d. Tax and social security payments