

Impact Analysis to Enable Informed Decisions

Background Information

Directorate	Assistant Director area	Service area	Lead officer	Person / people completing analysis	Date of workshop / meeting	Version
Adults & Children's	Children's Services	Property & Technology Management	Paul Holmes	Linda Duffield		1
Title of the policy / project / service being considered	The expansion of Louth St Michael's Church of England Primary School					
General overview and description of The expansion of Louth St Michael's Church of England Primary School	The proposal under consideration is to expand the capacity at the school from 210 to 315					
The status of The expansion of Louth St Michael's Church of England Primary School	New			LCC Directly Delivered		
Timescales for implementation	The process commenced on 13 June 2012 with a letter sent out to all parents of current pupils and other interested parties initiating a 4 week period of consultation. 12 responses were received with 4 against the proposal. The next stage is for the Executive Councillor to take the decision of whether to publish a Statutory Notice and initiate a 4 week Representation Period. If it is decided to proceed, a final decision is anticipated in October/November 2012 with an implementation date of 1 September 2013.					

Analysis

1. What is the current situation?	The capacity at the school is 210 with a Published Admission Number of 30. The school is oversubscribed and there is increasing pressure on places in the primary sector in Louth
2. What are the drivers for change?	(a) Political -To ensure the LA meets its statutory duty of providing a sufficient number of primary school places in Lincolnshire. (b) Social -To ensure the provision of primary places is planned so as to promote high standards and sustainability therefore enabling children to fulfil their potential. (c) Economic- to ensure that the required additional primary capacity is provided with best use of the LA's resources.
3. What difference will we make?	The LA will fulfil its statutory duty by providing sufficient primary places in the area. The proposal will help to promote the sustainability of primary provision in Louth.
4. What are the assumptions about the benefits?	The number of primary places provided will meet the projected demand for places both now and in the future. A sustainable long term solution within the local area will provide enhanced primary provision.
5. How are you testing your assumptions about the benefits?	By continuous monitoring of occupancy levels, quality of provision and business sustainability by the Early Years and Childcare teams at the LA. Also inspections and the work undertaken by Ofsted will monitor the quality of provision.

6. What are the assumptions about any adverse impacts? Could it have a negative effect on anyone?	No	Although this proposal will lead to the removal of the designated nursery class at the school there will continue to be sufficient early years places in the area to ensure adequate provision and choice for parents in Grantham. The proposal will not affect the existing voluntary childcare provider, The Pre-school Learning Alliance, which will continue to operate from the school site as it does now.
6.1 Which groups/individuals could it have a negative impact on?		
6.2 How could it have a negative impact on these groups/individuals? Please refer to the list of protected characteristics to assist your answer		
7. How are you testing your assumptions about adverse impacts?	There was opportunity for response forms to be submitted during the consultation phase by parents, local residents, school staff and any other interested party. Out of a total of 5 responses only 1 was against. The Headteacher and staff discussed the proposal with current pupils to explain how it might affect them.	
7.1 What further evidence do you need to gather?	A further opportunity for any interested party to submit comments and concerns was made available in the Representation Period ie the 6 weeks commencing with the publication of the Statutory Notice. However no responses were submitted. The statutory guidelines with regard to who and how to consult and the appropriate length of consultation have all been met to enable the decision maker to make an informed final decision.	
8. Who are the stakeholders and how will they be affected?	Primary (those directly affected, either positively or negatively by the organisation's actions)	
	(1) Parents/carers and their children - will be assured of the quality, sufficiency and sustainability of the early years provision in Grantham. (2) The school - if the school had to financially sustain nursery provision this would have an adverse impact on the school as a whole. (3) The Council - this will ensure that the Council is meeting its statutory obligations and will also ensure best use of LA resources.	
	Secondary (intermediaries, people or organisations who are indirectly affected by the organisation's actions)	
	No significant impact on other people or organisations.	
9. How are you assessing the risks and minimising adverse impacts?	Not applicable	
10. What changes will the Council need to make as a result of introducing the policy / project / service etc?	There will be no changes to any LCC policy or procedures.	
11. How will you undertake evaluation once the changes have been implemented?	As detailed in 5 above, monitoring will continue.	

Further Details				
Are you handling personal data?	Yes	If yes, please give details	consultation responses incorporated name and address of respondent but these details will remain confidential.	
How was this analysis undertaken? Facilitated workshop? Who attended?	Details of the proposal and response forms were sent to a wide range of interested parties in line with statutory guidance, and details were also made available on the Council's website. All responses were recorded and analysed to be taken into consideration by the decision maker.			
Are you confident that everyone who should have been involved in producing this version of the Impact Analysis has been?	Yes	If No, who needs to be involved?		
If this is new, or requires a decision by Councillors to revise, has this impact analysis been included with the committee report?	Yes	If No, why?		
Actions required Including any actions that have been identified in this analysis for monitoring in the service area workplan?	No	Action	Lead Officer	Timescale
		N/A	N/A	N/A
Signed off by	Paul Holmes		Date	20-Jun-12