

## Notes from Disposal Panel Meeting

**Date:** 9<sup>th</sup> March 2012  
**Time:** 10.00 – 12:00 hours  
**Venue:** Friars Lane Meeting Room, Lincolnshire Archives, Lincoln  
**Attendees:** Jonathan Platt (JP, Chair); Wendy Hutchinson (WH); Mark McCree (MMc); Catherine Wilson (CW); Tracey Crawley (TC)

Agenda Item	Notes	Lead Officer/ Deadline
1. Welcome	1.) JP welcomed all attendees.	
2. Notes of previous meeting / Feedback on actions taken	1.) With regard to the Notes of Disposal Panel Meeting (8/06/11), these were agreed as being an accurate record. A report was taken forward following the Panel meeting and, in short, all the Panel's recommendations were approved.  2.) Subsequently, action has been carried out as per the Panel's recommendations and the standard procedure. MMc tabled a paper summarising progress to date and explained that whilst significant activity had taken place, a small backlog has developed due to capacity issues. MMc to take forward with the Collections Care Group.	MMc 14/3/12 / ongoing
3. Revised Terms of Reference	1.) After the last meeting, when it was decided that the remit of the Panel would be expanded to cover acquisitions, and the subsequent Core Offer Review, which saw changes to LCC staffing structure and functions, the Terms of Reference were revised and agreed. MMc to update and circulate with the notes of the meeting	MMc 31/3/12
4. Acquisition Report	1.) MMc went through the report, highlighting progress to date – team are on track/matching collecting priorities across 85% of the categories which is a marked improvement on the pre-Collections Development Strategy (CDS) levels. However, there were a number of areas where the team wanted to acquire more items, such as Horology and Industry – MMc to pursue this with CCG and maintain monitoring of acquisitions.  2.) Next acquisition report to include % of proactive collecting, and the number of items the service has been offered, if at all possible.  3.) CW questioned the inclusion of Nelson as one of the Personalia sub-collections and highlighted the Nelson Museum in Norfolk. CW also raised the possible inclusion of Flinders. MMc to look at Collections Development Strategy to check background and discuss with Collections Care Group.  4.) CW suggested that the collecting status of Lincolnshire Yeomanry be raised to 'higher' amber. MMc to look at Collections Development Strategy to check background and discuss with Collections Care Group.  5.) CW suggested that Industry was an important area for contemporary collecting due to the rapid changes in this sector and their footprint on Lincolnshire's heritage. Suggestion from JP that MMc should look to share CDS with the Society for Lincolnshire History and Archaeology and CW noted that this group could provide helpful support and advice about collecting in this area.	MMc 14/3/12 / ongoing  MMc  MMc 14/3/12 / ongoing  MMc to pursue
5. Disposal Reports Discussion	1.) DPR 090312 0001 Pianos and Harmoniums: Recommendation that the 5 items be disposed of on grounds of duplication, not matching Collections Development	

	<p>Strategy, no likelihood of display/restoration and benefit of creating space in Butterworths store.</p> <p>1a.) Collections Access Tem to check that one of the makers of the pianos were local.</p> <p>1b.) Panel agreed that unless any of the items are from local makers that these could be taken forward for disposal.</p> <p>2.) DPR 090312 0002 BBC Radio Car: Permission was granted for the Collections Access Officer to approach Lincolnshire Vintage Vehicle Society (LVVS), who run the Lincolnshire Road Transport Museum to see if they would be willing to accept car as a gift.</p> <p>2a.) CW noted that Lincolnshire Road Transport Museum do have cars of a similar vintage and that space might be an issue for them.</p> <p>2b.) JP suggested that, contrary to the potential risks noted in the report, the disposal of the car might actually provide a positive news story handled in the right way.</p> <p>2c.) Panel agreed that this potential disposal could be explored with the local museum and if they are interested in acquiring the object then disposal should be pursued. This item would then be included in the Executive Councillor Report emerging from the present Panel discussion; minus the caveats noted in the Disposal Panel report (cannot apply conditions to display on another museum) but with additional requirement that if the LVVS are interested that we will talk over any transfer with BBC Radio Lincolnshire</p>	<p>Collections Access team to investigate and pursue ASAP</p> <p>Collections Access team to investigate and pursue ASAP</p>
<p><b>6. Strategic Disposal Discussion Paper</b></p>	<p>1.) MMc went through the disseminated paper, putting forward the case for more strategic disposal and possible options and priorities.</p> <p>2.) JP suggested a hybrid approach, whereby disposals are would be generated by site, by storage location and by collection, with items identified for disposal being placed in the context the countywide collection for the Disposal Panel. .</p> <p>3.) It was agreed that The basement of the collection (Future Development Space) and Butterworths, would provide the initial focus for disposals.</p> <p>4.) There was general consensus that a matrix approach was an effective way of better managing the workload created by the disposal process, rather than having the emphasis on individual Officers to deal with individual disposals.</p> <p>5.) The Panel encouraged the Collections Access Team to bring forward any clear quick wins first.</p>	<p>MMc to discuss with Collections Care Group 14/3/12 and take forward</p>
<p><b>7. AOB</b></p>	<p>1.) MMc raised the possible disposal of a Tilley Fire cart (papers tabled at the meeting), which appears to have been accessioned in error and which the donor's family now would like to see returned.</p> <p>2.) CW suggested that the University Conservation department might be able to assist with any future conservation/restoration work – the original condition is significant.</p> <p>3.) Panel agreed that this be added to the Exec. Cllr. Report emerging from the present Panel discussion.</p>	<p>Collections Access team to investigate and pursue ASAP</p>
<p><b>8. Date of Next Meeting</b></p>	<p><b>7<sup>th</sup> September 2012</b>, Friars Lane Offices, Lincolnshire Archives</p>	<p>MMc to arrange</p>