

SECTION 1

(to be completed by Collections Officer)

1.1 Description of Object/Objects

Bed settee, 1930s, which converts into a double bed, one wooden arm contains shelves and a small table. Measures 90 cm x 64 cm. Accession number 1983/812. Acquired in 1982. Donor name known, but no contact details recorded.

**1.2 Reason For Disposal**

It is recommended that this item is disposed of for the following reasons:

- The bed settee is in poor condition, with main parts missing. It is beyond the Service's ability to conserve or repair it.
- The bed settee has not been on display, used, or assisted in helping with public enquiries or research in the last 10 years. It is an under-used item.

1.3 Suggested Means of Disposal & Reason

It is recommended that the item is offered to other Accredited museums as a gift or transfer. If not required by another museum another appropriate home should be found within the public domain, e.g. school or university.

1.4 Impact Statement

1.4.1 Potential Risks – negative publicity due to condition of the bed settee. According to its records it was complete when accessioned.

1.4.2 Potential Benefits – increased space in Butterworths Store for remaining collection and future acquisitions and improved care for remaining collections.

1.5 Other Considerations

None

1.6 Recommendation

To deaccession and dispose of the bed settee.

SECTION 2

(to be completed by Disposal Panel)

2.1 Panel Decision

Fully agree with Disposal Report Section 1 recommendation

Agree with Disposal Report Section 1 recommendation, with additional requirements/
comment (section 2.2)

Disagree with Disposal Report recommendation for reasons given below (section 2.2)

2.2 Additional Comments

*Caveats/questions regarding disposal; reasons for disagreeing with recommendation;
raise points requiring further clarification, for inclusion in Exec. Cllr. Report or resolution
prior to submitting this report..*

***If proposal ratified, then would be offered back to donor (if the name known) and then other
bodies, including local non-accredited museum (before other school/university)***

Signed: Jonathan Platt (Chair of Disposal Panel)

Date: 08/06/11

2.3 Action regarding 'additional requirements'

Name of donor has not been found.

Signed: Mark McCree (Collections Access Manager)

Date: 12th August 2011

SECTION 3

(to be completed by Collections Officer)

3.1 Exec Report No _____

3.2 Exec Decision No _____

3.3 Action / Date Completed _____

Ensure a copy of the Authority deaccession/disposal form is attached to this sheet

3.4 Name, Contact Details & Status of Recipient

Accredited museum, private museum etc.

3.5 New Location and Number of Object

For future access, should enquiries come in.

3.6 Benefits Achieved for the Service/Object:

Short summary tying back to section 1.4