

Notes from Disposal Panel Meeting

Date: 8th June 2011
Time: 10.00 – 12:00 hours
Venue: Friars Lane Meeting Room, Lincolnshire Archives, Lincoln

Attendees: Jonathan Platt (JP, Chair); Wendy Hutchinson (WH); Mark McCree (MMc); Catherine Wilson (CW); Tracey Crawley (TC)

Agenda Item	Notes	Lead Officer/ Deadline
1. Welcome	1. JP welcomed all attendees.	
2. Notes of previous meeting / Feedback on actions taken	1. With regard to the Notes of Disposal Panel Meeting (11/01/11), these were agreed as being an accurate record. 2. A report was taken forward following the Panel meeting and, in short, all the Panel's recommendations were approved (Executive Councillor Decision 01864). 3. Subsequently, action has been carried out as per the Panel's recommendations, with items being offered to donors and other interested parties. Posting notice in the Museum Journal (as per standard process) and investigation of possible auction of items is yet to be undertaken.	MMc to pursue with relevant Officers
3. Disposal Reports Discussion (Reports 1-8)	Each report was taken in turn: <u>Carried forward from last meeting:</u> 1. 360 Gramophone Records – MLL (DPR 080611 0001) <u>Agreed with additional requirements</u> CW to review list of non-MLL records and annotate for exceptions (as she did for the MLL list). The paper will then be revised in light of this feedback (i.e. items selected for retention will be removed from list) and the recommendation is then to include these alongside the MLL records and take forward to Exec. Cllr. decision. The full list would be provided to British Sound Archives if disposal is agreed. Any spare Gainsborough Old Hall records could be offered to local history society (CW has contact details) TC suggested that in future collections could be considered as a whole, i.e. all records across all sorts for a specific item or collection. 2. 1 Bed Settee (DPR 080611 0002) <u>Agreed with additional requirements</u> If proposal ratified, then would be offered back to donor (if the name known) and then other bodies, including local non-accredited museum (before other school/university) 3. 1 Butcher's shop fittings (DPR 080611 0003) <u>Agreed with additional requirements</u> Take forward for Exec Cllr decision with the exception of the sign and the gas lamp (unless we have other 'better' examples). CW believes that these were acquired for the intention	MMc to progress through Collections Access Team

	<p>of being used at Church Farm (parts should not have been accessioned) – If proposal is ratified then we would look to offer to the Village (CFM as was) as shop fittings.</p> <p><u>New proposals:</u></p> <p>4. Canterbury College Booklet (DPR 080611 0004)</p> <p><u>Agreed with additional requirements</u> If proposal ratified then offer to the Banks Society (Horncastle) who are trying to build up a library.</p> <p>CW believes that these were acquired with a view to building links with places connected to Lincolnshire explorers, and named after Lincs. place names.</p> <p>5. Adelaide Site Planning Report (DPR 080611 0005)</p> <p><u>Agreed with additional requirements</u> If proposal ratified then will offer back to University of Adelaide.</p> <p>6. Australian Books (DPR 080611 0006)</p> <p><u>Agreed with additional requirements</u> If proposal ratified then offer to the Banks Society (Horncastle) who are trying to build up a library.</p> <p>7. Whysall Axehead (DPR 080611 0007)</p> <p><u>Agreed</u></p> <p>8. Bacon Furniture (DPR 080611 0008)</p> <p><u>Agreed</u></p>	
<p>4. Collections Development Strategy</p>	<p>1. MMc outlined the work that has been undertaken recently to develop a Collections Development Strategy and gave a brief introduction to the framework and process in place to deliver this strategy.</p> <p>In line with this strategy, MMc proposed that a twice yearly report on acquisition activity would be presented to the 'disposal' panel, which herein will operate as an Acquisition and Disposal Panel. This report would cover the number of accessions, illustrate how these map across onto priority collecting areas/collections categories, and would highlight any particularly significant acquisitions acquired during the previous six months.</p> <p>This approach was approved by the Panel. TC suggested that an indication of what level of proactive collecting was taking place (as 'opposed' to reactive collecting) would be a useful addition to the report.</p>	<p>MMc to take forward and revise TOR to reflect this.</p>
<p>5. AOB</p>	<p>1. A short demonstration of www.lincstothepast.com took place – highlighting the core functionality and content.</p>	
<p>6. Date of Next Meeting</p>	<p>11th January 2012, Friars Lane Offices, Lincolnshire Archives</p>	<p>MMc to arrange</p>