

**Open Report on behalf of Andrew Crookham, Executive Director - Resources**

Report to:	<b>Highways and Transport Scrutiny Committee</b>
Date:	<b>15 July 2019</b>
Subject:	<b>Highways and Transport Scrutiny Committee Work Programme</b>

**Summary:**

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

**Actions Required:**

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

## **1. Background**

Overview and Scrutiny should be positive, constructive, independent, fair and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

## 2. Work Programme

15 JULY 2019 – 10:00am		
Item	Contributor	Purpose
<b>Route and Place Based Transport Strategies Annual Report</b>	Sam Edwards, Head of Highways Infrastructure	Annual review of Route and Place Based Transport Strategies development.
<b>Outcome of the Roundabout Sponsorship and Advertising Scrutiny Panel</b>	Chairman of the Roundabout Sponsorship and Advertising Scrutiny Panel	Outcome and recommendations from the Roundabout Sponsorship and Advertising Scrutiny Panel.

16 SEPTEMBER 2019 – 10:00am		
Item	Contributor	Purpose
<b>Spalding Western Relief Road</b>	Teresa James, Senior Project Leader	<b>PRE DECISION SCRUTINY</b> Executive – 01 October 2019
<b>Winter Service Plan 2019/20</b>	Joe Phillips, Policy and Strategic Asset Manager	<b>PRE-DECISION SCRUTINY</b> Executive Councillor
<b>Highways Quarter 1 Performance Report (1 April to 30 June 2019)</b>	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.
<b>Civil Parking Enforcement Annual Report 2018 - 2019</b>	Matt Jones, Parking Services Manager	The annual report on CPE related activities and financial statement showing the cost of the operation, including any deficit or surplus.
<b>CCTV Pilot Scheme for Parking enforcement outside schools</b>	Matt Jones, Parking Services Manager	Review of future options for the CCTV Pilot Scheme
<b>Lincolnshire Connected</b>	Vanessa Strange, Accessibility and Growth Manager	Review of the Lincolnshire Connected document and future actions
<b>Highways 2020 Contract Award Decision (EXEMPT ITEM)</b>	Jonathan Evans, Senior Project Leader	<b>PRE DECISION SCRUTINY</b> Executive – 01 October 2019

28 OCTOBER 2019 – 10:00am		
Item	Contributor	Purpose
<b>Engagement with Network Rail</b>	Network Rail	Annual engagement session with Network Rail which will include details of network performance and discussion of any key issues or concerns in Lincolnshire.

<b>28 OCTOBER 2019 – 10:00am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>Effective Highways Communication</b>	Georgina Statham, Highways Liaison Manager	Review of the work being undertaken to enhance service users' experience with regards to the Highways and Transport services.
<b>Highways Fault Reporting System Report</b>	Georgina Statham, Highways Liaison Manager	Update on the highways fault reporting system performance / response times.
<b>Traffic Management for Events</b>		

<b>09 DECEMBER 2019 – 10:00am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>Highways Quarter 2 Performance Report (1 July to 30 September 2019)</b>	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.

<b>20 JANUARY 2020 – 10:00am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>Revenue and Capital Budget Proposals 2020/21</b>	Assistant Director – Highways	<b>PRE-DECISION SCRUTINY</b> Budget Proposals for 2020/21
<b>Permit Scheme Annual Report 2018/19</b>	Mick Phoenix, Network Management Commissioner; Mandi Robinson Network Regulation Compliance Manager	Annual review of the Highway Permit Scheme.

<b>09 MARCH 2020 – 10:00am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>Highways Infrastructure Asset Management Plan 2020</b>	Joe Phillips, Policy and Strategic Asset Manager	Annual review of the Highways Infrastructure Asset Management Plan.
<b>Highways Quarter 3 Performance Report (01 October to 31 December 2019)</b>	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.

<b>27 APRIL 2020 – 10:00am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>Winter Maintenance – End of Year Report</b>	Joe Phillips, Policy and Strategic Asset Manager	

27 APRIL 2020 – 10:00am		
Item	Contributor	Purpose
<b>Review of revised arrangements for Lincolnshire's Local Access Forums</b>	Chris Miller, Team Leader, Countryside Services	Review of the revised arrangements for Lincolnshire's Local Access Forums in April 2019.
<b>TransportConnect - Teckal Company Annual Report</b>	Anita Ruffle, Group Manager Transport Services	Annual Report
<b>Passenger Transport Update</b>	Anita Ruffle, Head of Transport Services	Comprehensive update on a wide range of Passenger Transport related items.

08 JUNE 2020 – 10:00am		
Item	Contributor	Purpose
<b>Quarter 4 Performance Report (1 January to 31 March 2020)</b>	Paul Rusted, Head of Highways Services	Review of the Key Performance and Customer Satisfaction Information.

20 JULY 2020 – 10:00am		
Item	Contributor	Purpose
<b>Route and Place Based Transport Strategies Annual Report</b>	Sam Edwards, Head of Highways Infrastructure	Annual review of Route and Place Based Transport Strategies development.

#### Items to be programmed

- **Coastal Highway** – Teresa James, Senior Project Leader – *Review of the first phase of work and initial report on possible options.*
- **Street Lighting** – Monitoring update on requests received under the reversal of part-night lighting protocol (Early 2020)
- **Parking Policy and Strategy** - Matt Jones, Parking Services Manager - Consideration of an updated version of Lincolnshire County Council's parking policy and strategy. (TBC)
- **Highways England** – The Committee have requested engagement with Highways England at a future meeting.
- **East Midlands Rail Franchise** – The Committee have requested to meet with the successful bidder for the next franchise later in 2019 (proposed October 2019)
- **Review of Cycling Strategy** – Philip Watt, Cycling Officer - The Committee have requested to consider specific information on a County Cycling Strategy

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at [daniel.steel@lincolnshire.gov.uk](mailto:daniel.steel@lincolnshire.gov.uk)

### 3. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

### 4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

### 5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Daniel Steel, Scrutiny Officer, who can be contacted on 01522 552102 or by e-mail at [daniel.steel@lincolnshire.gov.uk](mailto:daniel.steel@lincolnshire.gov.uk)

## Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

DEC REF	MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE SUBMITTED FOR DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER	KEY DECISION YES/NO	DIVISIONS AFFECTED
I018164	A15 Primary Route Network Package	Between 15 July 2019 and 19 July 2019	Executive Councillor: Resources and Communications	Highways Colleagues, Utility Companies.	Report	Senior Project Leader Tel: 01522 552940 Email: steve.brooks@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director of Place	Yes	Gainsborough Rural South; Nettleham and Saxilby; Welton Rural
I018163	Gunby Roundabout Primary Route Network	Between 15 July 2019 and 19 July 2019	Executive Councillor: Resources and Communications	Highways Colleagues, Utility Companies.	Report	Senior Project Leader Tel: 01522 552940 Email: steve.brooks@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director of Place	Yes	Ingoldmells Rural; Skegness South
I017556	Final Report from the Roundabout Sponsorship and Advertising Scrutiny Panel	3 September 2019	Executive	Highways and Transport Scrutiny Committee	Report	Senior Scrutiny Officer Tel: 01522 552164 Email: tracy.johnson@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director of Finance and Public Protection	No	
I018447 New!	Winter Service Plan 2019	Between 16 September 2019 and 27 September 2019	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Report	Policy and Strategic Asset Manager Email: joe.phillips@lincolnshire.gov.uk Tel: 01522 553105	Executive Councillor: Highways, Transport and IT and Executive Director of Place	Yes	All Divisions
I017884	Highways 2020 Award	1 October 2019	Executive	Highways and Transport Scrutiny Committee; Commissioning and Consultancy Board; all functions within the Highways Service	Report	Senior Project Leader Tel: 01522 552368 Email: jonathan.evans@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Interim Executive Director of Place	Yes	All Divisions

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I017458 <b>New!</b>	Spalding Western Relief Road	1 October 2019	Executive	Spalding Western Relief Road Executive Management Board; Public & Businesses in Spalding/ South Holland District Council; and Highways and Transport Scrutiny Committee	Report	Senior Project Leader (Major Schemes) Tel: 01522 555587 Email: Teresa.james@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director of Place	Yes	I017458

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