

**APPENDIX A**

**LGPS PENSION BOARD – WORK PLAN**

<b>14 October 2021</b>	
<b>Meeting Location: County Offices, Lincoln</b>	
<i>Item</i>	<i>Lead Officer</i>
Border to Coast Governance Presentation and Annual Report and Accounts <i>(Presentation)</i>	Andrew Stone (Head of Customer Relations)
Pension Fund Update <i>(Report)</i>	Jo Ray (Head of Pensions)
Stewardship Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Pensions Administration Update <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Temporary Bank Accounts <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Transfers Out	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Employer Monthly Submissions Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Annual Report and Accounts 2020/21 –External Audit Update Report <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Training Needs <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Workplan <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Investment Consultant Appointment <i>(Report)</i>	Jo Ray (Head of Pensions)
LCC and WY Internal Audit Reviews <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)

<b>6 January 2022</b>	
<b>Meeting Location: TBC</b>	
<i>Item</i>	<i>Lead Officer</i>
Pension Fund Update <i>(Report)</i>	Jo Ray (Head of Pensions)
Stewardship Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Pensions Administration Update <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
The Pension Regulator Data Scores <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Employer Monthly Submissions Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Annual Report and Accounts 2020/21 –External Audit Outcomes <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Training Needs <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Workplan <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)

<b>March 2022</b>	
<b>Meeting Location: TBC</b>	
<i>Item</i>	<i>Lead Officer</i>
Pension Fund Update <i>(Report)</i>	Jo Ray (Head of Pensions)
Stewardship Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Pensions Administration Update <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Temporary Bank Accounts <i>(Report)</i>	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Employer Monthly Submissions Update <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Annual Review of Policies <i>(Report)</i>	Jo Ray (Head of Pensions)
Business Plan and Budget Setting for the Pension Fund <i>(Report)</i>	Jo Ray (Head of Pensions)
Annual Report and Accounts 2021/22 –Review of Accounting Policies <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Training Needs <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)
Workplan <i>(Report)</i>	Claire Machej (Accounting, Investment and Governance Manager)

July 2022

Meeting Location: TBC

<i>Item</i>	<i>Lead Officer</i>
Pension Fund Update ( <i>Report</i> )	Jo Ray (Head of Pensions)
Stewardship Update ( <i>Report</i> )	Claire Machej (Accounting, Investment and Governance Manager)
Pensions Administration Update ( <i>Report</i> )	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
The Pension Regulator Data Scores ( <i>Report</i> )	Yunus Gajra (Assistant Director – Finance, Administration and Governance, West Yorkshire Pension Fund)
Employer Monthly Submissions Update ( <i>Report</i> )	Claire Machej (Accounting, Investment and Governance Manager)
Annual Review of Pension Fund Risk Register ( <i>Report</i> )	Jo Ray (Head of Pensions)
Annual Report and Accounts 2021/22 –Approval of Draft Report and Accounts ( <i>Report</i> )	Claire Machej (Accounting, Investment and Governance Manager)
Training Needs ( <i>Report</i> )	Claire Machej (Accounting, Investment and Governance Manager)
Workplan ( <i>Report</i> )	Claire Machej (Accounting, Investment and Governance Manager)